REQUEST FOR REFUND FORM

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| INTERNATIONAL STUDENT | | | | |
| Title Click or tap here to enter text. | Given Name Click or tap here to enter text. | | Family Name Click or tap here to enter text. | |
| Student Number Click or tap here to enter text. | | | Date Of Birth Click or tap to enter a date. | |
| Student Visa | Or Temporary Visa | | Phone Number Click or tap here to enter text. | |
| Email Click or tap here to enter text. | | | | |
| Course Click or tap here to enter text. | | | | |
| Expected Course Completion Date Click or tap to enter a date. | | | CAMPUS Click or tap here to enter text. | |
| BANK ACCOUNT | | | | |
| Financial Institution Click or tap here to enter text. | | | | |
| Bank Code Click or tap here to enter text. | | | | |
| Branch Name Click or tap here to enter text. | | | | |
| Address Click or tap here to enter text. | | | | |
| Account Name Click or tap here to enter text. | | | | |
| Branch Number Click or tap here to enter text. | | | | |
| account Number Click or tap here to enter text. | | | | |
| REASON FOR REQUEST (Student Officer to complete) | | | | |
| Cancelled Enrolment | | Withdrawn | | Transferred |
| Other Reason (please state below) | | | | |
| Click or tap here to enter text. | | | | |
| Signature of Student Officer Click or tap here to enter text. | | | | |
| Date Click or tap to enter a date. | | | | |

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| REFUND DETAILS (PIA Officer to complete) | | | |
| Cancelled Enrolment | | Withdrawn | Transferred |
| Total paid by student | AUD $ Click or tap here to enter text. | | |
| Reduced (yes/no) amount | AUD $ Click or tap here to enter text. | | |
| Total refund amount | AUD $ Click or tap here to enter text. | | |
| **I have checked and this offer complies with the Enrolment Terms and Conditions in the Offer of Placement for Enrolment letter.** | | | |
| Signature of Student Officer | Click or tap here to enter text. | | |
| Date | Click or tap to enter a date. | | |

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| ACCEPTANCE OF OFFER (Student to complete) | |
| All requests for refunds must be made in writing by completing the Request for Refund form. | |
| Approved refunds may either be transferred to another Institution or sent to your home country. | |
| Applications for refunds are generally processed within 28 days. | |
| **I have read and understood the Polytechnic Institute Australia Refund Policy and I agree to the terms and conditions.**  **Please sign and return to Polytechnic Institute Australia Pty Ltd.** | |
| Student Name | Click or tap here to enter text. |
| Signature of Student | Click or tap here to enter text. |
| Date | Click or tap to enter a date. |